



Volunteer: Reunion Volunteers

TCVA is searching for volunteers to assist at reunions. A volunteer can choose what they would like to help with, task are listed below.

Responsibilities

- Attend event you will be assisting with
- Assist with stuffing goodie bags for attendees - pre reunion
- Assemble name tags - pre reunion
- Print and cut schedules - pre reunion
- Stuff envelopes with tour tickets for guest - pre reunion
- Assist at Welcome table greeting attendees and handing out goodie bags
- Assist with Evening Gathering as needed
- Manage AV if needed
- Help set-up projection screen and projector as needed
- Assist as needed:
 - Banquet:
 - Place decorations on banquet tables
 - Check on Fallen table items (Items and list will be provided.)
 - Set-up displays
 - Clean-up & box up items to be taken with TCVA
 - Picnic:
 - Set-up displays
 - Help as needed at Picnic
 - Clean-up & box up items to be taken with TCVA

Requirements

- Well-organized with excellent multi-tasking abilities.
- Ability to manage multiple projects independently

Time

- Depending on how much the volunteer would like to help.