

# TACAMO Community Veterans Association (TCVA) Trailing Wire Magazine Manager (Volunteer)



## Position Summary

The Magazine Manager is responsible for planning, writing, editing, designing, and publishing the TCVA Trailing Wire Magazine, the Association's quarterly publication. This volunteer works closely with the TCVA Board of Directors, TACAMO Historian, and contributors to produce engaging content that preserves TACAMO history, promotes TCVA programs and events, and keeps members informed and connected.

## Key Responsibilities

- Plan, write, edit, design, and publish the quarterly Trailing Wire magazine.
- Collaborate with the TCVA Board of Directors, TACAMO Historian, and contributors to develop magazine content
- Solicit, collect, edit, and format articles, photos, and member submissions
- Gather stories, photos, and noteworthy posts from Facebook pages, groups, and other social media platforms for possible inclusion in the magazine
- Write original feature articles and stories as needed
- Coordinate digital distribution and publish the magazine on the TCVA website and social media platforms
- Monitor readership and provide recommendations to the Board of Directors
- Support membership growth and engagement through compelling magazine content
- Ensure all publications maintain TCVA's brand, editorial standards, and style guidelines

## Desired Qualifications

- Background in Communications, Marketing, or a related field preferred
- Writing, editing, magazine, or publication experience preferred
- Excellent writing, editing, proofreading, and organizational skills
- Proficiency with Canva
- Passion for supporting veterans and preserving TACAMO history

## Why Volunteer?

Help preserve the history and legacy of the TACAMO community while producing a professional quarterly magazine that informs, inspires, and connects veterans, active-duty personnel, families, and supporters across the country.

## Interested in volunteering?

Apply here:

<https://forms.gle/HYAeKrgfESqPdmj27>

